



## 2025 Team Awards Checklist

### Future Conservationist Awards

#### Before writing your proposal:

- Read about the Future Conservationist Awards – [CLP Website](#)
- Watch the following videos: [Applicant Eligibility Requirements](#) and [What CLP funds cannot be used for?](#) that can be found on the [CLP YouTube Channel](#).
- If not already, register onto the online portal – [Online portal](#)
- Select the Award type you are eligible for
- Download and Read the guidelines – found on the online portal or the [CLP Website](#)
- If you have questions about the award, please join our live Q&A session on August 12th. Details of this session will be available through the [CLP Website](#) and social media channels.
- If you have questions, you can also email [clp@birdlife.org](mailto:clp@birdlife.org)
- Select your team members and topic
- Check if your country is eligible for the Award.
- You meet the criteria outlined in the Team section of the guidelines?
- You meet the criteria outlined in the Project section of the guidelines?
- You meet the criteria outlined in the Consideration for successful projects of the guidelines?
- You have one or more advisors that agreed to support your project

#### Writing the application:

- For the Award criteria, read the [Award Details](#) on the online portal
- For each section, read the guidelines before completing them
- Read the instruction for each section of the application form
- Fill in each section that relates to your project
- Activities are detailed and link back to the results and the overall goal
- Advisor agrees with the methods of the activities and the budget
- The budget is detailed and justified
- Contact a CLP Alumni reviewer between 7<sup>th</sup> of August and until the 23<sup>rd</sup> of September if you would like your application to receive feedback prior to submitting to the CLP portal.
- If something is unclear – contact [clp@birdlife.org](mailto:clp@birdlife.org) by 27<sup>th</sup> September 2024.

#### Submitting the application:

- All team members have read the application and approved it
- The advisor(s) have read the application
- The referees have agreed to give a reference when time come
- A native English or fluent English speaker has reviewed your applications
- All sections are pre-submitted and have changed from grey to a green colour.
- The application is submitted **before or on the 18<sup>th</sup> of October 2024**